



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		NETAJI SUBHAS COLLEGE
• Name of the Head of the institution	Dr. V.K.Mishra	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9171548436	
• Mobile no	9926162830	
• Registered e-mail	nspe@rediffmail.com	
• Alternate e-mail	coolmishra14@gmail.com	
• Address	Village-Belbhata, Tahsil- Abhanpur, Dist.-Raipur Chhattisgarh pincode-493661	
• City/Town	Abhanpur Raipur	
• State/UT	Chhattisgarh	
• Pin Code	493661	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	Pt. Ravishankar Shukla University,Raipur				
• Name of the IQAC Coordinator	Sagar Darokar				
• Phone No.	07712120407				
• Alternate phone No.	9926162830				
• Mobile	8103982557				
• IQAC e-mail address	sagr.darokar@gmail.com				
• Alternate Email address	nspe@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nspecollege.in/aqar19-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nspecollege.in/ac2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.55	2018	30/11/2018	29/11/2023
6.Date of Establishment of IQAC			02/03/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic.</p> <p>2. paperless work prioritized like office and teacher, student, alumni, parents feedback analysis.</p> <p>3. Library facility upgraded by subscription to e-journals, renewal N-List membership and Upgrade number of system for e-library.</p> <p>4. conduction of faculty development program every year like seminar, workshop and guest lectures.</p> <p>5. for the upcoming session , the work of making PPT slide done keeping in mind all the subjects of all the classes so that online learning can be efficiently done in the upcoming session.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Change the bandwidth of internet speed from 20Mbps to 102Mbps	Done
Zoom app to be subscribed one year for ict education,webinar and online guest lecture	Done
Purchase text books and reference books as well as subscribe to N-List and Journal annual Membership	Done
Committee was formed related to covid-19 prevention and buy safety material for covid-19 prevention every month, organize covid-19 vaccination.	Done
All the extracurricular activity happening in the college are organized online mode.	Done
Taking permission from the higher education department and university to start the class of bpe-3 year.	Done
Purchasing software for student fees management and financial management	Done
Fitting tiles in old college building	Done

13.Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	14/01/2022

15.Multidisciplinary / interdisciplinary**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1	7
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	559
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	368
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	285
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	23
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	27.85
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is permanently affiliated to Pt. Ravishankar Shukla University, Raipur. Hence the college adopts the academic calendar of affiliating university. Annual Academic Calendar of the college is prepared by IQAC, according to the University Calendar prior to the commencement of the academic year, specifying available dates for significant activities to ensure proper teaching -learning process.

1.Planning: Various Committees are formed for Effective Implementation of Academic Calendar. The College Council prepares broad guidelines and frameworks to suit requirements of different courses at the department level.

2.Teaching Aids: Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric.

3.Teaching-Learning and Evaluation: All Internal assessments like Class tests, assignments, Tutorial, Remedial classes etc are conducted to check whether the students have acquired knowledge.

4.Faculty Development: The college encourages faculty members to attend Orientation/Refresher courses, workshops and seminars conducted by the affiliating and other Universities.

5. Library Facility: College has a rich library with adequate books of all the branches. Moreover, all the departments have their Departmental libraries. Book Bank facility also available in the library.

6.Mentoring Programs: College has a Mentoring Program which enables the students to provide feedback to teachers on curricular issues, infrastructure and administrative matters.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nspecollege.in/1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our College follows undergraduate curriculum provided by the University. To impart quality education, the Academic Council develops a general annual academic calendar based on the academic schedule fixed by the affiliating university, to implement the curriculum in an effective manner. Departmental activities calendar is prepared by respective Heads. The academic calendar provides date of commencement of the academic session, duration of semester/year, period of internal assessment tests, pre-university examinations, curricular and extracurricular activities etc. The Heads of the Department allocate subjects to teachers and prepare time table. The teachers prepare the teaching materials and delivery content. The teaching plan is prepared by the individual department under the guidance of concerned staff council.

1. Internal Assessment: The qualitative dimension of evaluation is in its use for enhancing the competence of students

2.Orientation Program: At the beginning of the new session, orientation programs are organized for the freshers to help them understand the curriculum.

3.Academic Accelerators: Assessing the students based on internal examinations help to identify slow learners and advance learners.

4.Comprehensive Development: The institute promotes independent learning facilities that contribute to their academic and personal growth.

The above process brings out the following outcome:

1. Evaluation of students' preparedness towards curriculum
2. Better results and pass percentage.
- 3.Better prospects for higher studies and career options

4. Improvement in overall personality & Enrichment of skills

5. Secure Position in University Level Ranking

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nspecollege.in/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum of under graduate and post graduate programs being run by the college, represents different issues related to Gender, Environment and Sustainability, Human Values and Ethics. Most of the course curriculum of education includes the concept of gender and professional ethics. Environmental Studies have been implemented as a compulsory subject for most of the under graduate programs.

Gender sensitization program, environmental awareness programs, program for enhancement of holistic health awareness, etc. are organized by different cells, departments and by the institution on the whole.our college organize gender equality lecture for women and enviornmental awareness program in near village.

Some specific cells and committees like women cell, special day

celebration committee, charity cell, cultural committee, etc. are composed and continuous efforts for enhancement of professional ethics, environment awareness and human values among both students and staff are always put. College carries out various programs, like tree plantation, public awareness programs, charity activities and environment related programs.

The NSS unit of the college organizes seven day camp in near village in which various general awareness program is delivered to village pupils. Women cell organizes special activities, like orientation programs, skill development activities, Gender sensitization program etc. to inculcate confidence and strength in girls students. In this year our college also organizes corona vaccine camp for near village pupils, teacher and students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://nspecollege.in/nsmfeedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nspecollege.in/nsmfeedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

552

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

227

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institute students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore, considering the various needs of the students, it becomes necessary to identify slow learners and advanced learners. At the commencement of every academic year, the college conducts orientation sessions for newly admitted students. During this session, Principal and other senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. At the entry level, slow and advanced learners are identified through students' achievement in the previous examination and through personal counselling.

For slow learner's institute provides -

- Special Guidance and Personal counselling
- Remedial classes
- Retests
- Extra classes
- Personality Development Classes, workshops and seminars

- Bridge Course

On the other hand, advanced learners are encouraged in following ways -

- Participation in intercollegiate competitions
- Participation in Seminars /Workshops
- Guiding for career planning
- Training programs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic plan of Netaji Subhas College is Student centric. Various methods of experiential and participatory learning as well as problem-solving methodologies, are implemented to make sure that students are dynamic participants than passive listeners in the teaching-learning process. The college gives priority to the holistic development of the students outside the classroom through co-curricular, extra-curricular and field-based activities. In order to pursue the interest in their field of specialization, student's forum and committees are functional. Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee etc. have student representations and participation.

The various Student centric methods to enhance Teaching Learning are:

- Lectures
- Class presentations
- Tutorials
- Lab experimental work
- Written Assignments
- E-Learning: identifying online resources for self-learning
- Unit Test
- Aptitude Test
- Techno Update Online Workshops
- Presentations.
- Audio-Visual Teaching Method
- Webinar/Online Workshops/Online Special lectures

The teaching faculty of the college promotes experiential learning method. The main objective of this method is to enhance and develop experiential learning approach amongst the students. Basically students get education through first-hand experience. Students acquire skills, knowledge and experience outside the classroom setting and it's acquired by

- Internships,
- Community extension activities
- Participative Learning
- Outreach Activities
- Role-playing method/Acting
- Group discussions

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students learn from multi sources and for this reason use of ICT and Multimedia is very much essential in educational field and simultaneously teacher's knowledge of ICT and Multimedia is` also required. Faculty combines technology with traditional mode of instruction to engage students in long term learning. But, in year 2020 due to pandemic, education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken

remotely and on digital platforms also.

Online Classes - Faculties are engaged the online classes by using Webex,GoogleMeet platform . All class whats'up group create in which faculty regular send notes and vedio lecture link. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their classroom teaching by using LCD's and projectors and computer. Industry Connect- Along with classrooms, Seminar halls & laboratories are digitally equipped where guest lectures, expert talks and various hands-on sessions are regularly organized for students. Online Test- Faculties prepare online test for students during the teaching process through google meet,google form. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing our college organize webinar guest lecture also record in youtube platform future reference. Online competitions- Various Cultural events such as dance,Singing, Debates,eassy writing ,rangoli,panting etc. are being organized with the help of various Information Communication Tools webex,googlemeet.also in this year Alumni meeting organize in online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year Academic Calendar includes time period of unit test, pre-semester-annual exam. Main Semester Yearly exam conduct by University according their rule and regulation we conduct exam it may be offline or online.

- Separate Examination cell comprising of Control of Examiner (CoE), senior faculty members and a team of teaching and non-teaching staff members. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by CoE.
- The Institute has a robust and transparent system mechanism of internal assessment through question paper distribution system (QPDS).The question paper will be prepared as per the norms of the University. The question paper will be generated early 15 minutes of Internal Assessment tests starts by CoE.
- The Institute maintains very strict, impartial, impersonal, confidential in smooth conduct of IA tests aided with inhouse supervision,. Room invigilation work is allotted to two faculty members in each class room and also the internal squad team is constituted comprising senior faculty members in each department.
- in online exam every question time limit given and student give instruction to open your camera when exam conduct. practical viva also conduct face to face online also observe student movement.
- The subject teacher explains the scheme of evaluation in classroom, and then evaluated answer sheet are circulated to the students. Any discrepancy in the evaluation is duly addressed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the Institute level, University Examination committee, comprising of The Principal (Chief Superintendent of Examinations), Controller of Examination (COE), senior faculty and other teaching staff as members, is constituted to deal with examination related grievances.

Grievances raise by students are effectively communicated to the University for needful actions. The responses for the grievances from the University are communicated to the students immediately. Following are the possible grievances raised by students.

- Any grievances related to university question paper like out of syllabus; after making an analysis by the subject handling faculties with Department Head in-turn proceeds the same to the University immediately through the Principal.
- Repeated questions, improper split of marks, missing data, marks missed and wrong question number during semester exams are reported to the Principal in turn communicated to the Registrar Evaluation of the University.

The following are the some of the discrepancies in the affiliated University Examination for which letters have been (through online and Hardcopy) forwarded through the Head of the Institute of the college to the Registrar (Evaluation):

- some students do not get the admit card after filling the admission form.
- Out of syllabus in the question papers.
- When a student's having Subject not mentioned in the university marking portal.
- When results of the students are withheld.
- Special provisions made to write examinations to those who have met with an accident-related issues with the prior permission of the Registrar Evaluation of affiliated university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

- Institute website

- Department notice boards/ Magazines/prospectus
- Awareness about COs, POs and PSOs are made to students by faculty at the beginning of the semester and through orientation programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.nspecollege.in/poco.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Every Departments of our institution assess our students continuously throughout the session with the help of well - planned assessment schedule that checks the progress of students in various domains.

Attainment of Students is obtained through internal and external Examinations.

Internal Exams are conducted by the institution as per prescribed by the affiliated universities for various programs. The students are assessed through Test, Assignments, Projects, Presentations, community activities and other co-curricular areas. The internal assessment also measures by following ways:

- Project Based Assessment
- Outreach Programs
- Curricular and Co-curricular Activities
- Group Activities
- Sports activities and Yoga

External Exams are conducted by the affiliated university based on the prescribed curriculum. The results declared by the university are analysed, displayed and communicated to stakeholders.

Faculty members of different Program monitor the academic, hard and soft skills development among the students continuously through different tools and techniques of assessment. Following steps are undertaken by Various department after analysing data of attainment of Students in different Programs.

- Students obtaining Merit position in university are published and awarded in college.
- Identification of weak and bright students.
- Feedback Analysis-parents, students, teachers.
- Counselling cell and Alter-Parent Groups.
- Parents -Teacher Meetings

Attainment of Learning outcome is evaluated by analysing the data based on percentage of students who have successfully completed the program, Percentage of Students who have opted for higher Studies and Percentage of students placed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nspecollege.in/poco.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

286

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nspecollege.in/sss.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities

The objectives for organizing such activities are to instil innovative techniques, leadership qualities, generation of new ideas and create an active flow of information.

UBA Survey Program: Our college student and teacher visit to the adopted village conduct survey Household and Village Panchayat in which meeting arrange collect data from every Householder ,Analysis data, Compile data.

Diversity of Thoughts: "Subhas Jyoti" college magazine (Annual) provided to students and teachers. They are free to express their views, creative thinking through poems and creative writing which have received immense response from students and teachers.

Sharing of Knowledge: To enhance innovative ideas, students and teachers are encouraged to participate in various seminars and workshops organized by other universities and different educational and commercial bodies. Adequate provision is made for library to procure books and journals, e-journals, references. Library is equipped with modern technologies like Inflibnet, Digital Library. This is helpful for creation and transfer of knowledge.

Instilling Social Awareness: The college always motivates the students' social participation and also provide quality based education to the students by inculcating moral values, scientific temper and employing state of art technologies, it aims to pursue excellence towards creating students with a high degree of intellectual, professional and cultural development to meet national and global challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://www.nspecollege.in/research1.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension is an integral part of education therefore; the college offers extension activities in all areas of specialization. The college has earned a reputation for being an established institution of higher education with high regard for social responsibility and being declared as "Best College" for under the affiliating university.

In this year our institute provide following Extension Activity:-

1. One Day Covid-19 Vaccination Camp was organized in our college for nearby villages peoples. under which various villagers and students were benefitted.
2. Public Consciousness and Health Testing Camp was Organized by Our college in Sonesili Village in which various students and teachers are participated. in which Students took part in the village camp where they impart knowledge and extend their support to the villagers through various activities like nukkad natak, rally etc. Through this students get a wonderful platform to mingle with each other and learn about culture,

traditions and values of people/society. These activities help the students to understand real-life problems, the dignity of each individual, which in connection help them in developing team spirit and self-confidence.

3. By our College NSS Unit was organized one day Public Awareness program in near by villages.
4. Plantation work done by NSS Unit and Teachers in college and nearby villages.
5. Online yoga day was organized by our college in which various students and teachers participated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The full-fledged campus of our college is well equipped with the natural environment . It is spread over an area of 7.25 acres comprising building of high-standard classrooms with proper ventilation, seminar hall, Multimedia Language Lab, laboratories, library with reading section aside, E-Library and indoor and outdoor games space, girls' common room, comfort zones for students (boys and girls) as well as staff (male; female) nonetheless guest rooms for the visiting dignitaries. There is a provision of Ramp and separate toilet for Divyangjan Students.

The parking space is located within the college campus both with the zones for students and staff. Water facility comprising filters are available for all, keeping in view the hygienic feature. Security and safety arrangement are taken care with fire extinguishers. Security guard are always on watch at the entry/exit points. WI-Fi and surveillance CCTV Camera available 24X7 in college Campus.

The departments possess their own well-equipped laboratories providing sufficient assets to conduct the experimental tasks. like Psychology laboratory, Language Lab, Anatomy Lab, Physiotherapy Lab, Computer Lab etc. all of them purpose of conducting experimental teaching as well as avail these for theoretical classes.

The College has 80 computers; well-maintained Printers, Scanners and

Laptops are also available.

The Staff avails freely the benefit of gym and near villages students are benefitted through it during the evenings. The first aid facility also promptly provides services whenever required

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Out college provided all the necessary facilities and support for students to participate in the inter-university level competitions in sports and cultural events.

Cultural Activities: The cultural committee has the full responsibility of the execution of the cultural programs. Various cultural activities, competitions etc. are organized in seminar hall in a well manner within discipline being managed by the discipline committee. The celebration and organization of socio-cultural activities, National festivals and some other occasions like Subhas Jayanti, Gandhi Jayanti, Teacher Day etc, celebrated with full enthusiasm.

Outdoor games: Annual sports organized every year in the college. Students show the zeal in participating the outdoor games like volley ball, athletics, basket ball and football. They play the same in the inter-college tournaments at district /state Levels . It is the proud privilege to be mentioned that the college is full-fledged to host some of the games/sports matches too.

Indoor games: The college is ahead in the sphere of indoor games with proper space available comprising specific size/area. Games like Table-Tennis, Badminton, Chess and Carom always attract the participants who play with interest. Girls and boys get equal opportunity to participate in the inter-departmental sports activities or competitions.

Gymnasium: Indoor Gymnasium available with varios equipment in our college. It is benefitting our college students and staff are fortunate to use it and develop the awareness of health through

regular exercise.

Yoga Yoga classes are run in the Seminar hall regularly. Yoga based add on course organize by college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

2.0' Library management software was purchased in the year of 2014. This package has been designed to handle huge volumes of books and titles at lightning speed thus saving manpower

Online Public Access Catalogue (OPAC) : Search for Books, Journals, CDs, etc. Web Search (connecting to Library of Congress), Reservation of Items ,Material List (Unique Titles), Purchase, Requisitions, etc.,

Features of Soul2.0:

- Library services are computerized and automated by using Soul2.0 library management software with OPAC facility. The Library has adopted open access system and all the books are bar-coded and circulation is maintained through Soul2.0 library management software by using barcode scanner.
- Search for materials (Books, CDs, Journals, etc), Members, Vendors, Purchase orders, Transactions, Reservations, Budget Analysis, etc.
- The search can be performed for selected fields and the results can be saved in the Excel Sheet.
- Graphical representation of expenditure, Books in Demand, New Arrivals, Material distribution, Member transaction details, stock status etc. the way the user prefers.

Database Features

- Easy maintenance of database through Backup (Taking a backup of the existing database).
- Restoring (Restoring the old database to the current one to refer old details).
- Clearing the old transactions.

Administrator: Creating users (For E.g. Transaction, OPAC, Reports, Masters, Librarian, etc) with access to specific modules or sub menu along with password and expiry date.

In college N-List and E-Library also facility available for students and teacher.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.56

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirement in college.

- In our college 80 computers are being used by the students in lab or digital Library and 10 Computers are provided for the office and different departments Computer labs are well-equipped. More than 2 Wi-Fi hotspots with extender are provided to cover the wireless range throughout the college.
- All computers in the campus are connected to the internet as it is essential for them to work along with the provision of internet. The internet facility is provided through wired connections. There are 80 internet switches with optical fiber connectivity support.
- A separate team with in-house staff is formed to take care of the IT and related needs of the campus. such as software development, hardware and networking, website designing and posting email solution, SMS solution etc.
- The entire campus has Wi-Fi connectivity and its speed is 100 MBPS.
- We have different ICT equipment's like scanners, printers, LED projectors, Wi-Fi modems, digital cameras, speakers, wireless, stand- Mike, microphone etc.
- Every department has individual desktop.
- The library has sufficient number of computers with stable internet connectivity.
- CCTV cameras are provided in the college campus for monitoring day- to- day activities.
- The printers are available in all the departments. Photocopy machine is also available in the library and office and are open to both students and staff for its use.
- Digital Library facility also available in our college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.54

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

1. The following two facts are evident that there are established system and procedures for maintaining and utilizing physical, academic and support facilities
2. Netaji Subhas College was certified by ISO:9001:2015 till the year 2023. Our college Awarded best college in our university 2018 and first cycle Naac Accredited by B+ Grade.

The facilities like canteen maintained by respective service providers. The Gymnasium and playgrounds are maintained by Physical Education teacher and sports officer. The effluent treatment plants and the rain water harvesting system are supervised by maintenance department Transport facilities are monitored and maintained by the transportation department. Fire safety equipment's installed in various blocks, maintained by the respective department.

Maintaining and utilizing physical, academic and support facilities like laboratory, sports facility, classroom, seminar Hall etc detail given in below Upload option.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

168

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Major activities are initiated by students and they are also professional members of various professional bodies. Students constitute a major stakeholder in the institute's growth The

institute maintains an excellent rapport with the student community. The opinions & views of the students are taken seriously by the institute authorities. Students of final year and pre-final year are members of department advisory board as well as members of various committees of the institute as mentioned in below.

- Grievances Redressal Committee
- Anti-Ragging Committee
- Women Harassment Committee
- Women Welfare Committee
- Canteen Committee
- Alumni Committee
- Magazine/News Letter Committee
- Student Welfare Committee
- Sports/Cultural Events/NSS Committee

The student representatives in the above committees play an important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence.

Major activities organized by support of students like webinar, Guest Lecture . Final year students and alumni are selected as members of placement department to interact and motivate the students to be placed in various organizations. The institute promotes students to be part of various curricular and co-curricular activities and motivate to be part of academic & administrative bodies/committees of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The Alumni association was registered in the year 2017 office of the Chhattisgarh Societies registration act, 1973 bearing registration number 36323 /2017-2018.
- The Institute has a strong alumni association, conducting online alumni meet in this year on date 21-11-2020.

in the meet following suggestion,contribution,descision are made :-

- Suggestions given by the alumni are considered for overall improvemen of the institute.
- The alumni have immensely contributed in terms of placements, guest Lecturers, industry connect and guidance for postgraduate studies.
- The alumni association builds a network among alumni and also connect with the corporate world.
- The association helps in holding interactive sessions to motivate current students about the employability and educational opportunitie abroad.
- The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements.
- Thealumni were also involved in defining our Vision and Mission.

The out-going students become members of Netaji Subhas College Alumni Association and they are provided with associated membership based on their year of graduation. The alumni are advised to keep in touch with the association and participate in its meetings and

furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

"The vision of the college is to bring Social change by educating the ruler youth there by incorporating economic progress."

We Guarantee equal opportunity in education regardless to gender, caste, marital status, colour, religion, nationality ,origin and disability thereby improving the lives of individuals in this ever changing complex global society.

Mission

The Mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills together with imbibing the desired values in the minds of students thus enabling them to the enterprising and worthy citizen of our country. We inspire our students to learn & completely develop themselves intellectually, physically & emotionally.

Netaji Subhas College inspires,prepares & empower's student to succeed in a changing world

Motto: Vidya Dadati Vinayam Netaji Subhas College is committed to the pursuit of excellence which is reflected in its curricular,

cocurricular, and extra-curricular programmes. The programmes are augmented by internships, educational tours, field trips, student/faculty-exchange etc. Parents, teachers, students and other stakeholders contribute through a formal feedback mechanism for curricular enrichment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College has a decentralized administration, provides complete transparency in the decision making process.

- The governing body has given powers to the principal to take decision in Academic and Co-curricular activities.
- The governing body meets at regular intervals and monitors the activities of the institute.
- The Principal conducts regular meetings with the programme coordinators and discuss the activities of the department.
- Faculty members participate in the management process as they are part of the College Council.
- Every committee has the freedom to prepare its plan and decide implementation strategies.
- The college committees are responsible for admission, time table, examination, welfare of students and organization of extension activities; prepare the working strategy for the effective functioning of the college.
- Under the guidance of the Management, Principal constitutes different Committees for the successful operation of the institution.

Case Study

IQAC members of the college decided to organize a National Webinar, online guest lecture which was forwarded to the Research committee of the college after getting it sanctioned from the college governing body. This seminar intended to provide some guidance on new challenges by inviting speakers that could share their thoughts and experiences and discuss the issues with Webinar participants' .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-Fi capacity increased 20MBPS to 100MPBS, purchase computer, networking revamped, 2 water harvesting tank develop, 2 Summersiver motor pump purchase, more than 200 plantation done in college . Many of the classrooms have been made ICT enabled, bringing to fore the technological advancements in teaching-learning. Given training to teacher and student to interactive and efficient way use technology for teaching -learning process. Organize webinar and guest lecture for better development student and teacher. Per day twice in day college sanitize, hand Sanitizer, Infrared Thermometer available in sufficient manner all covid -19 situation handle by covid-19 committee in our organization.

The main strategy and plan made in this year to given higher quality online education to our student and protect students and teachers by covid-19 pandamic.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

Although the College has been realized most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-Fi capacity increased 20MBPS to 100MPBS, purchase computer, networking revamped, 2 water harvesting tank develop, 2 Summersiver motor pump purchase, more than 200 plantation done in college . Organize webinar and guest lecture for better development student and teacher.

The Principal plays a major role between the management, staff and the student. The faculties and students can present their views and ideas to the management at any time. Administrative setup, appointment and service rules, procedures perform following manner brief detail given below uploaded file.

1. Administrative Setup
2. Service Rules
3. Procedures for Recruitment
4. Procedures for Promotion
5. Grievance Redress Mechanism
6. Student's suggestion Box
7. Student Council
8. Open Discussion with employees
9. Placement Cell
10. Alumni Association

11. College Committees

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.nspecollege.in/organogram1.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S.No. Staff Welfare Measures
 1 Loan facilities without interest for teaching and non teaching staff also PF, ESI.
 2 Free transportation facilities for teaching and non teaching staff
 3 Casual Leave(CL)
 4 Emergency Leave(XL)
 5 Earned Leave(EL)
 6 Permission for Flexible Hours for faculty
 7 Vacation for Teaching and non-teaching staff
 8 Financial support for teaching faculties to attend conferences, workshops, publish research paper etc.,
 9 Fees concession in colleges for the employees Family

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Quality teaching is imperative for improving student outcomes and achievements. The organization has well designed performance appraisal system. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty members. The Performance is assessed by Faculty and Staff at the end of academic year. The applications are then evaluated by respective Programme Coordinators and Principal. The system inspires faculty which boosts professional knowledge and growth. The faculty appraisal is provided by considering the following parameters:

1. Academic performance
2. Publications in Journals
3. Publications in Conferences
4. Seminars
5. Workshops
6. Faculty Development Programs
7. Consultancy Activities
8. Student development
9. Department Activity
10. Inter-department Activity
11. Outreach(External Resource Person)
12. Online/ Hands-on Courses certification
13. Industrial visits organized for students
14. Internship arranged

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, Institution conduct internal and external financial audit regularly. The accounts are checked regularly. Therefore there is a provision for both Internal and External Audit mechanism. Internal Audit College accountant prepares income expenditure sheet under the guidance of the principal financial committee of the College every month. This is then sent to the Provincial where it is checked by the Netaji Subhash College Society's Chartered Accountant. Along with it a stock register is also maintained which has all the information regarding any purchase made in the College and is audited by the management. The budget of independent units like the ,Alumni and Career Oriented Programmes are audited separately. Each Department maintains a stock register which includes the records of all kinds of purchases done by the department. The auditing of the stock register of each department is done by the teachers. External Audit College has hired the services of a highly proficient Chartered Accountant firm for the external audit of the accounts. The last audit was done in 2021. . Every year audit report show in our college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The predominant source of funds for the institution are from 1. Students fees (Tuition, College, Hostel, Transportation etc.) 2. FDR Invest 3. Funds from Society and Promoters

Proper utilization of financial resources is planned at the beginning of every financial year.

1. Salaries 2. Departmental Budget 3. Infrastructure 4. Maintenance etc., 5. Administrative expenses 6. Cultural & Co-curricular activities 7. Promotional activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation and institutionalization the college has established the Internal Quality Assurance Cell on 2013. Since then, it has been performing the following tasks on a regular basis:-

- Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
- Providing inputs for best practices in administration for efficient resource utilization and better services to students

and staff.

- Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in the College or through email to the Coordinator, IQAC or direct meeting.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- Annual Quality Assurance Report (AQAR)
- Self-Study Reports of various accreditation bodies (ISO 9001, UGC 12b, NAAC)
- Academic audit
- Stakeholder's feedback
- Process Performance & Conformity
- Action Taken Reports
- New Program and Class

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There are many Incremental improvements, initiated by IQAC, after first cycle of NAAC.

Implementation of Teaching-Learning Reforms: The outbreak of COVID pandemic facilitated a ICT-powered classroom.

- All classes were taken on WebEx, Google Meet and ZOOM Microsoft Teams during the COVID lockdown.

- Study materials were uploaded on whatsapp Group, Google Classroom. This interface allows teachers to upload recorded lectures, assign quizzes and assignments.

Internal Assessment

Some of the major point according through college assessment the students.

- Internal assessment is set and marked by the college (i.e. teachers).
- Regular class test, Pre-university examinations, unit wise evaluation, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students.
- Heads of the departments make the student well aware of the methods of internal assessment.
- Students are made aware of scheme of internal assessment and schedules well in advance.
- For every subject, respective faculty prepares question bank that covers maximum number of questions from each unit, covering all the topics.
- Re- test is arranged for absentees during the test due to some genuine reasons.
- Remedial classes are arranged for the students with unsatisfactory performance.
- Students are also assessed on the basis of their participation in academic and non-academic activities.
- Mock viva-voce is done to keep track on the improvement of the students.
- Students get the marks and feedback regarding the assessment.
- Student's performance in weekly tests, monthly tests, behaviour are taken into account besides assignments and project work while calculating the internal marks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://nspecollege.in/m20-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is gender friendly since its inception. College believes in the equality of every individual irrespective of the gender.

a) Safety and Security :

- CCTV cameras have been fixed in the prominent places like Play Ground, Lab, campus building and common places.
- Statutory committees like Anti-Sexual harassment committee, Women Welfare and Empowerment Committee, Grievance Redressal committee comprising of female faculty members is constituted and is working effectively.
- Anti-ragging committee takes in stake of ragging incidents, if any regularly.
- Suggestion/complaint boxes are made available at defined locations for the students and faculties to drop in their cause of concern in the form of a written complaint.

Counselling:

- College has a well-defined student counselling system. Each student is allotted with a particular faculty member who will be his/her counselling till the end of his/her course.

- Each faculty has 20 to 25 students to mentoring. This improves the relationship between student and the mentor and helps the mentor to know the overall personality of each student.
- Students meet their mentors for any grievances- regarding gender related issues if any, personal problems, general issues, lack of facilities, academics etc.
- A Student welfare and counselling committee is constituted to monitor the student counselling process.

c) Common Room

- Common rooms for girls are provided in the institute. All required facilities to relax are provided in the common rooms .

d) Any other relevant information

- College has facilitated a sanitary vending machine in the girls refresh room to ensure the health and hygiene of female students.

File Description	Documents
Annual gender sensitization action plan	https://www.nspecollege.in/7.1.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nspecollege.in/7.1.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid waste management

- Wooden scraps found on campus are reused in mending damaged furniture.
- As the college follows the plastic free culture, it consistently works upon minimizing the use of plastic in the campus.
- The college NCC and the cleanliness committees keep a keen note of maintenance of cleanliness

Liquid waste management

- The impure waste water from RO system is used for cleaning and watering the plants.
- The drainage system is underground, and there is no open sewage or sewerage system on campus.

Biomedical waste management

- College does not run any course that would generate biomedical waste. Therefore, the management of biomedical waste is not needed in our institution.

E-waste management:

- The e-waste generated in the Institute are collected together from all departments and handed over to an external e-waste recycling agency.

Waste recycling system

- The institution has three vermin compost pit units of the size 4 x 4 feet. All the bio degradable horticulture waste like the tree droppings (dry leaves), Tiffin waste of the staff members and the students, waste from the canteen kitchen etc. is disposed and in turn this provides organic manure to our gardening unit that increases the fertility of the soil.

Hazardous chemicals and radioactive waste management

- The college does not run any course that would generate such chemical waste.

- he college also has identified radiation absorbing indoor plants and placed them in the radiation prone areas of the college like computer labs and offices like Cactus,Areca palm,Aloe-vera,Rubber plant.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute provides an eminent inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day for celebrated every year with full vigor. Students organize the teachers' day every year in the College campus to felicitate the teachers and also to show their gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishna.

College celebrates 'Hindi Diwas' every year to promote Hindi language, as it is the representative of the ancient heritage of Indian subcontinent. all of our teachers maintain a bilingual teaching learning method as the students admitted in all the streams fall under both Hindi and English medium backgrounds. The Library also contains a justified proportion of Hindi and English medium books, so that no student faces barrier of any language as medium of instruction. All activities of the college including the annual function of the college also serve as a platform for bringing cohesiveness in the social atmosphere of the college. Generally the program displays all the diverse cultural aspects of our country.

The cultural and sports committee of the college aims to plan and conduct activities that touch various diverse backgrounds of the students. This encourages students to explore the multicultural nature of the country. Few of the examples are Poster, Mehendi, Cooking Competition, Holi Celebration etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day is celebrated on 26th Nov every year.

Swachh Bharat Abhiyaan: College has organized a number of activities to contribute in Swachh Bharat Abhiyaan. Cadets of College NSS and Student also work consistently for creating awareness for maintaining cleanliness in the surrounding areas.

Painting Competition: College organizes poster making competition on various themes to create social awareness. Students come up with variety of reflections on the concurrent issues and exhibit their views on the same. This serves as a perfect platform for expression of their hidden feelings and emotions on national and international issues.

Village Awareness and Health Checkup Camp: Cadets of College NSS , Students of all course and Local Health Centre Support organizes Village Awareness and Health Checkup camp every year to develop a sense of social belongingness. Activities as 'Prabhat Feri', 'Awareness of Cleanliness', 'Social awareness for cleanliness', village people general health checkup and 'Cultural performances' are planned and executed.

In this year our college also organize covid-19 vaccination camp for teacher student and village peoples.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution strongly believes that the key to change lies in the hands of the young minds of the country. Harmony, Secularism and National Pride are the top most values that are needed to be inculcated in this generation.

1. International Day of Yoga: 2. Teachers' day

3. Independence Day (15th august) is celebrated in the College campus with patriotic mood. Students participate in various programs withholding the love for the nation.

4. Gandhi Jayanti (2nd October) : Gandhi Jayanti is celebrated in a multi dimensional manner. College conducts cleanliness drives, poster making competitions, public awareness rally near village,. 5. Republic Day(26th January) is celebrated with involvement of the students. Students participate in cultural activities and commemorate the contribution of our patrons.

6. International Women's Day (8th March) -

7. NSS Day (24 November)

8. Hindi Diwas

9. Khel Diwas(29 August)- Sports Department of our college organises various sports and games for students.

10. Indian Constitution. Similarly constitution day is celebrated on 26th Nov every year.

11. Netaji Subhash Chandra Bose Birth anniversaries -every year organize in 23 January in which college student and professor give speech about Subhash Chandra Bose life there straggles for freedom india and there study ,quality, personality .

12 Swami Vivekananda Birth anniversaries

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Regular Meeting Taking for effective implementation of ICT teaching Learning process.

Objectives of the Practice:

To improve quality, productivity and the total performance of the organization using ICT.

The Context: COVID-19 pandemic had Teaching learning process was happening through online classes.

The Practice:

The Principal, Head of Department, Professors who are handling course of the each of the class and the students for the meeting IQAC Head informs students.

Evidence of Success:

Due to Regular Meeting, in our Bped course 10 of 10 student took meritorious position in university .In BCA course one student took 6th position in university and stay all course result 100%.

2. Title of the Practice:

Online Webinar & Guest Lecture in Lockdown

Objectives of the Practice:

Usually in the College, activities like seminars, guest lecture, workshop etc. were regularly conducted in pandemic situation.

The Context:

COVID-19 pandemic had Teaching learning process was happening through online classes.

The Practice:

College has organized various webinar and guest lectures in online mode detail given below link.

Evidence of Success:

1. Received details information related to subjects.
2. Students related to the subject of education got various new tools and technique information of education.
3. Knowledge of new skills related to sports in the field of physical education.

4. Computer science students got training in website development and installation.

5. Being organized online and webinars related to yoga has been beneficial for students and teachers in the situation of covid-19.

Note:-Detail Given Below Link.

File Description	Documents
Best practices in the Institutional website	www.nspecollege.in/bestpractice1.docx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"The college is to bring Social change by educating the ruler youth there by incorporating economic progress"

With this view our college has its own mission statement accordingly we always try to function enhance quality of ruler area student. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our College Staff recognize their talent and encourage them to participate in national and state level sports and to get their place in merit list at university level. Under this college initiative year 2020-21, Bped course 10 of 10 student took meritorious position in university .In BCA course one student took 6th position in university and stay all course result 100%.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is permanently affiliated to Pt. Ravishankar Shukla University, Raipur. Hence the college adopts the academic calendar of affiliating university. Annual Academic Calendar of the college is prepared by IQAC, according to the University Calendar prior to the commencement of the academic year, specifying available dates for significant activities to ensure proper teaching -learning process.

1.Planning: Various Committees are formed for Effective Implementation of Academic Calendar. The College Council prepares broad guidelines and frameworks to suit requirements of different courses at the department level.

2.Teaching Aids: Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric.

3.Teaching-Learning and Evaluation: All Internal assessments like Class tests, assignments, Tutorial, Remedial classes etc are conducted to check whether the students have acquired knowledge.

4.Faculty Development: The college encourages faculty members to attend Orientation/Refresher courses, workshops and seminars conducted by the affiliating and other Universities.

5. Library Facility: College has a rich library with adequate books of all the branches. Moreover, all the departments have their Departmental libraries. Book Bank facility also available in the library.

6.Mentoring Programs: College has a Mentoring Program which enables the students to provide feedback to teachers on curricular issues, infrastructure and administrative matters.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nspecollege.in/1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our College follows undergraduate curriculum provided by the University. To impart quality education, the Academic Council develops a general annual academic calendar based on the academic schedule fixed by the affiliating university, to implement the curriculum in an effective manner. Departmental activities calendar is prepared by respective Heads. The academic calendar provides date of commencement of the academic session, duration of semester/year, period of internal assessment tests, pre-university examinations, curricular and extracurricular activities etc. The Heads of the Department allocate subjects to teachers and prepare time table. The teachers prepare the teaching materials and delivery content. The teaching plan is prepared by the individual department under the guidance of concerned staff council.

1. Internal Assessment: The qualitative dimension of evaluation is in its use for enhancing the competence of students

2.Orientation Program: At the beginning of the new session, orientation programs are organized for the freshers to help them understand the curriculum.

3.Academic Accelerators: Assessing the students based on internal examinations help to identify slow learners and advance learners.

4.Comprehensive Development: The institute promotes independent learning facilities that contribute to their academic and personal growth.

The above process brings out the following outcome:

1. Evaluation of students' preparedness towards curriculum
2. Better results and pass percentage.
- 3.Better prospects for higher studies and career options

4. Improvement in overall personality & Enrichment of skills

5. Secure Position in University Level Ranking

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nspecollege.in/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum of under graduate and post graduate programs being run by the college, represents different issues related to Gender, Environment and Sustainability, Human Values and Ethics. Most of the course curriculum of education includes the concept of gender and professional ethics. Environmental Studies have been implemented as a compulsory subject for most of the under graduate programs.

Gender sensitization program, environmental awareness programs, program for enhancement of holistic health awareness, etc. are organized by different cells, departments and by the institution on the whole.our college organize gender equality lecture for women and enviornmental awareness program in near village.

Some specific cells and committees like women cell, special day celebration committee, charity cell, cultural committee, etc. are composed and continuous efforts for enhancement of professional ethics, environment awareness and human values among both students and staff are always put. College carries out various programs, like tree plantation, public awareness programs, charity activities and environment related programs.

The NSS unit of the college organize seven day camp in near village in which various general awareness program deliver to village pupils. Women cell organizes special activities, like orientation programs, skill development activities, Gender sensitization program etc. to inculcate confidence and strength in girls students. in this year our college also organize corona vaccine camp for near villages pupils, teacher and students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
100	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://nspecollege.in/nsmfeedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nspecollege.in/nsmfeedback.html
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of students admitted during the year

552

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

227

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institute students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore, considering the various needs of the students, it becomes necessary to identify slow learners and advanced learners. At the commencement of every academic year, the college conducts orientation sessions for newly admitted students. During this session, Principal and other senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. At the entry level, slow and advanced learners are identified through students' achievement in the previous examination and through personal counselling.

For slow learner's institute provides -

- Special Guidance and Personal counselling
- Remedial classes
- Retests

- Extra classes
- Personality Development Classes, workshops and seminars
- Bridge Course

On the other hand, advanced learners are encouraged in following ways -

- Participation in intercollegiate competitions
- Participation in Seminars /Workshops
- Guiding for career planning
- Training programs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic plan of Netaji Subhas College is Student centric. Various methods of experiential and participatory learning as well as problem-solving methodologies, are implemented to make sure that students are dynamic participants than passive listeners in the teaching-learning process. The college gives priority to the holistic development of the students outside the classroom through co-curricular, extra-curricular and field-based activities. In order to pursue the interest in their field of specialization, student's forum and committees are functional. Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee etc. have student representations and participation.

The various Student centric methods to enhance Teaching Learning are:

- Lectures
- Class presentations
- Tutorials
- Lab experimental work
- Written Assignments
- E-Learning: identifying online resources for self-learning
- Unit Test
- Aptitude Test
- Techno Update Online Workshops
- Presentations.
- Audio-Visual Teaching Method
- Webinar/Online Workshops/Online Special lectures

The teaching faculty of the college promotes experiential learning method. The main objective of this method is to enhance and develop experiential learning approach amongst the students. Basically students get education through first-hand experience. Students acquire skills, knowledge and experience outside the classroom setting and it's acquired by

- Internships,
- Community extension activities
- Participative Learning
- Outreach Activities
- Role-playing method/Acting
- Group discussions

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students learn from multi sources and for this reason use of ICT and Multimedia is very much essential in educational field and simultaneously teacher's knowledge of ICT and Multimedia is` also required. Faculty combines technology with traditional mode of

instruction to engage students in long term learning. But, in year 2020 due to pandemic, education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken remotely and on digital platforms also.

Online Classes - Faculties are engaged the online classes by using Webex,GoogleMeet platform . All class whats'up group create in which faculty regular send notes and vedio lecture link. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their classroom teaching by using LCD's and projectors and computer. Industry Connect- Along with classrooms, Seminar halls & laboratories are digitally equipped where guest lectures, expert talks and various hands-on sessions are regularly organized for students. Online Test- Faculties prepare online test for students during the teaching process through google meet,google form. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing our college organize webinar guest lecture also record in youtube platform future reference. Online competitions- Various Cultural events such as dance,Singing, Debates,eassy writing ,rangoli,panting etc. are being organized with the help of various Information Communication Tools webex,googlemeet.also in this year Alumni meeting organize in online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year Academic Calendar includes time period of unit test, pre-semester-annual exam. Main Semester Yearly exam conduct by University according their rule and regulation we conduct exam it may be offline or online.

- Separate Examination cell comprising of Control of Examiner (CoE), senior faculty members and a team of teaching and non-teaching staff members. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by CoE.
- The Institute has a robust and transparent system mechanism of internal assessment through question paper distribution system (QPDS).The question paper will be prepared as per the norms of the University. The question paper will be generated early 15 minutes of Internal Assessment tests starts by CoE.
- The Institute maintains very strict, impartial, impersonal, confidential in smooth conduct of IA tests aided with inhouse supervision,. Room invigilation work is allotted to two faculty members in each class room and also the internal squad team is constituted comprising senior faculty members in each department.
- in online exam every question time limit given and student give instruction to open your camera when exam conduct. practical viva also conduct face to face online also observe student movement.
- The subject teacher explains the scheme of evaluation in classroom, and then evaluated answer sheet are circulated to the students. Any discrepancy in the evaluation is duly addressed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the Institute level, University Examination committee, comprising of The Principal (Chief Superintendent of Examinations), Controller of Examination (COE), senior faculty and other teaching staff as members, is constituted to deal with examination related grievances. Grievances raise by students are effectively communicated to the University for needful actions. The responses for the grievances from the University are communicated to the students immediately. Following are the possible grievances raised by students.

- Any grievances related to university question paper like out of syllabus; after making an analysis by the subject handling faculties with Department Head in-turn proceeds the same to the University immediately through the Principal.
- Repeated questions, improper split of marks, missing data, marks missed and wrong question number during semester exams are reported to the Principal in turn communicated to the Registrar Evaluation of the University.

The following are the some of the discrepancies in the affiliated University Examination for which letters have been (through online and Hardcopy) forwarded through the Head of the Institute of the college to the Registrar (Evaluation):

- some students do not get the admit card after filling the admission form.
- Out of syllabus in the question papers.
- When a student's having Subject not mentioned in the university marking portal.
- When results of the students are withheld.
- Special provisions made to write examinations to those who have met with an accident-related issues with the prior permission of the Registrar Evaluation of affiliated university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

- Institute website
- Department notice boards/ Magazines/prospectus
- Awareness about COs, POs and PSOs are made to students by faculty at the beginning of the semester and through orientation programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.nspecollege.in/poco.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Every Departments of our institution assess our students continuously throughout the session with the help of well - planned assessment schedule that checks the progress of students in various domains.

Attainment of Students is obtained through internal and external Examinations.

Internal Exams are conducted by the institution as per prescribed by the affiliated universities for various programs. The students are assessed through Test, Assignments, Projects, Presentations, community activities and other co-curricular areas. The internal assessment also measures by following ways:

- Project Based Assessment
- Outreach Programs
- Curricular and Co-curricular Activities
- Group Activities
- Sports activities and Yoga

External Exams are conducted by the affiliated university based on the prescribed curriculum. The results declared by the university are analysed, displayed and communicated to stakeholders.

Faculty members of different Program monitor the academic, hard and soft skills development among the students continuously through different tools and techniques of assessment. Following steps are undertaken by Various department after analysing data of attainment of Students in different Programs.

- Students obtaining Merit position in university are published and awarded in college.
- Identification of weak and bright students.
- Feedback Analysis-parents, students, teachers.
- Counselling cell and Alter-Parent Groups.
- Parents -Teacher Meetings

Attainment of Learning outcome is evaluated by analysing the data based on percentage of students who have successfully completed the program, Percentage of Students who have opted for higher Studies and Percentage of students placed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nspecollege.in/poco.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

286

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://nspecollege.in/sss.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities

The objectives for organizing such activities are to instil innovative techniques, leadership qualities, generation of new ideas and create an active flow of information.

UBA Survey Program: Our college student and teacher visit to the adopted village conduct survey Household and Village Panchayat in which meeting arrange collect data from every Householder ,Analysis data, Compile data.

Diversity of Thoughts: "Subhas Jyoti" college magazine (Annual) provided to students and teachers. They are free to express their views, creative thinking through poems and creative writing which

have received immense response from students and teachers.

Sharing of Knowledge: To enhance innovative ideas, students and teachers are encouraged to participate in various seminars and workshops organized by other universities and different educational and commercial bodies. Adequate provision is made for library to procure books and journals, e-journals, references. Library is equipped with modern technologies like Inflibnet, Digital Library. This is helpful for creation and transfer of knowledge.

Instilling Social Awareness: The college always motivates the students' social participation and also provide quality based education to the students by inculcating moral values, scientific temper and employing state of art technologies, it aims to pursue excellence towards creating students with a high degree of intellectual, professional and cultural development to meet national and global challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
7	
File Description	Documents
URL to the research page on HEI website	https://www.nspecollege.in/research1.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
4	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension is an integral part of education therefore; the college offers extension activities in all areas of specialization. The college has earned a reputation for being an established institution of higher education with high regard for social responsibility and being declared as "Best College" for under the affiliating university.

In this year our institute provide following Extension Activity:-

1. One Day Covid-19 Vaccination Camp was organized in our college for nearby villages peoples. under which various villagers and students were benefitted.
2. Public Consciousness and Health Testing Camp was Organized by Our college in Sonesili Village in which various students and teachers are participated. in which Students took part in the village camp where they impart knowledge and extend their support to the villagers through various activities like nukkad natak, rally etc. Through this students get a wonderful platform to mingle with each other and learn about culture, traditions and values of people/society. These activities help the students to understand real-life problems, the dignity of each individual, which in connection help them in developing team spirit and self-confidence.
3. By our College NSS Unit was organized one day Public Awareness program in near by villages.
4. Plantation work done by NSS Unit and Teachers in college and nearby villages.
5. Online yoga day was organized by our college in which various students and teachers participated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File
3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
4	
File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
3	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The full-fledged campus of our college is well equipped with the natural environment . It is spread over an area of 7.25 acres comprising building of high-standard classrooms with proper ventilation, seminar hall, Multimedia Language Lab, laboratories, library with reading section aside, E-Library and indoor and outdoor games space, girls' common room, comfort zones for students (boys and girls) as well as staff (male; female) nonetheless guest rooms for the visiting dignitaries. There is a provision of Ramp and separate toilet for Divyangjan Students.

The parking space is located within the college campus both with the zones for students and staff. Water facility comprising filters are available for all, keeping in view the hygienic feature. Security and safety arrangement are taken care with fire extinguishers. Security guard are always on watch at the entry/exit points. WI-Fi and surveillance CCTV Camera available 24X7 in college Campus.

The departments possess their own well-equipped laboratories providing sufficient assets to conduct the experimental tasks. like Psychology laboratory, Language Lab, Anatomy Lab, Physiotherapy Lab, Computer Lab etc. all of them purpose of conducting experimental teaching as well as avail these for theoretical classes.

The College has 80 computers; well-maintained Printers, Scanners and Laptops are also available.

The Staff avails freely the benefit of gym and near villages students are benefitted through it during the evenings. The first aid facility also promptly provides services whenever required

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college provided all the necessary facilities and support for students to participate in the inter-university level competitions in sports and cultural events.

Cultural Activities: The cultural committee has the full responsibility of the execution of the cultural programs. Various cultural activities, competitions etc. are organized in seminar hall in a well manner within discipline being managed by the discipline committee. The celebration and organization of socio-cultural activities, National festivals and some other occasions like Subhas Jayanti, Gandhi Jayanti, Teacher Day etc, celebrated with full enthusiasm.

Outdoor games: Annual sports organized every year in the college. Students show the zeal in participating the outdoor games like volley ball, athletics, basket ball and football. They play the same in the inter-college tournaments at district /state Levels . It is the proud privilege to be mentioned that the college is full-fledged to host some of the games/sports matches too.

Indoor games: The college is ahead in the sphere of indoor games with proper space available comprising specific size/area. Games like Table-Tennis, Badminton, Chess and Carom always attract the participants who play with interest. Girls and boys get equal opportunity to participate in the inter-departmental sports activities or competitions.

Gymnasium: Indoor Gymnasium available with various equipment in our college. It is benefitting our college students and staff are fortunate to use it and develop the awareness of health through regular exercise.

Yoga classes are run in the Seminar hall regularly. Yoga based add on course organized by college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

2.0' Library management software was purchased in the year of 2014. This package has been designed to handle huge volumes of books and titles at lightning speed thus saving manpower

Online Public Access Catalogue (OPAC) : Search for Books, Journals, CDs, etc. Web Search (connecting to Library of Congress), Reservation of Items ,Material List (Unique Titles), Purchase, Requisitions, etc.,

Features of Soul2.0:

- Library services are computerized and automated by using Soul2.0 library management software with OPAC facility. The Library has adopted open access system and all the books are bar-coded and circulation is maintained through Soul2.0 library management software by using barcode scanner.
- Search for materials (Books, CDs, Journals, etc), Members, Vendors, Purchase orders, Transactions, Reservations, Budget Analysis, etc.
- The search can be performed for selected fields and the results can be saved in the Excel Sheet.
- Graphical representation of expenditure, Books in Demand, New Arrivals, Material distribution, Member transaction details, stock status etc. the way the user prefers.

Database Features

- Easy maintenance of database through Backup (Taking a backup of the existing database).
- Restoring (Restoring the old database to the current one to refer old details).
- Clearing the old transactions.

Administrator: Creating users (For E.g. Transaction, OPAC, Reports, Masters, Librarian, etc) with access to specific modules or sub menu along with password and expiry date.

In college N-List and E-Library also facility available for students and teacher.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.56

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirement in college.

- In our college 80 computers are being used by the students in lab or digital Library and 10 Computers are provided for

the office and different departments Computer labs are well-equipped. More than 2 Wi-Fi hotspots with extender are provided to cover the wireless range throughout the college.

- All computers in the campus are connected to the internet as it is essential for them to work along with the provision of internet. The internet facility is provided through wired connections. There are 80 internet switches with optical fiber connectivity support.
- A separate team with in-house staff is formed to take care of the IT and related needs of the campus. such as software development, hardware and networking, website designing and posting email solution, SMS solution etc.
- The entire campus has Wi-Fi connectivity and its speed is 100 MBPS.
- We have different ICT equipment's like scanners, printers, LED projectors, Wi-Fi modems, digital cameras, speakers, wireless, stand- Mike, microphone etc.
- Every department has individual desktop.
- The library has sufficient number of computers with stable internet connectivity.
- CCTV cameras are provided in the college campus for monitoring day- to- day activities.
- The printers are available in all the departments. Photocopy machine is also available in the library and office and are open to both students and staff for its use.
- Digital Library facility also available in our college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.54

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

1. The following two facts are evident that there are

established system and procedures for maintaining and utilizing physical, academic and support facilities

2. Netaji Subhas College was certified by ISO:9001:2015 till the year 2023. Our college Awarded best college in our university 2018 and first cycle Naac Accredited by B+ Grade.

The facilities like canteen maintained by respective service providers. The Gymnasium and playgrounds are maintained by Physical Education teacher and sports officer. The effluent treatment plants and the rain water harvesting system are supervised by maintenance department Transport facilities are monitored and maintained by the transportation department. Fire safety equipment's installed in various blocks, maintained by the respective department.

Maintaining and utilizing physical, academic and support facilities like laboratory, sports facility, classroom, seminar Hall etc detail given in below Upload option.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

168

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
36	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Major activities are initiated by students and they are also professional members of various professional bodies. Students constitute a major stakeholder in the institute's growth. The institute maintains an excellent rapport with the student community. The opinions & views of the students are taken seriously by the institute authorities. Students of final year and pre-final year are members of department advisory board as well as members of various committees of the institute as mentioned in below.

- Grievances Redressal Committee
- Anti-Ragging Committee
- Women Harassment Committee
- Women Welfare Committee
- Canteen Committee
- Alumni Committee
- Magazine/News Letter Committee
- Student Welfare Committee
- Sports/Cultural Events/NSS Committee

The student representatives in the above committees play an

important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence.

Major activities organized by support of students like webinar, Guest Lecture . Final year students and alumni are selected as members of placement department to interact and motivate the students to be placed in various organizations. The institute promotes students to be part of various curricular and co-curricular activities and motivate to be part of academic & administrative bodies/committees of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The Alumni association was registered in the year 2017 office of the Chhattisgarh Societies registration act, 1973 bearing registration number 36323 /2017-2018.
- The Institute has a strong alumni association, conducting online alumni meet in this year on date 21-11-2020.

in the meet following suggestion, contribution, decision are made :-

- Suggestions given by the alumni are considered for overall improvement of the institute.
- The alumni have immensely contributed in terms of placements, guest Lecturers, industry connect and guidance for postgraduate studies.
- The alumni association builds a network among alumni and also connect with the corporate world.
- The association helps in holding interactive sessions to motivate current students about the employability and educational opportunities abroad.
- The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements.
- The alumni were also involved in defining our Vision and Mission.

The out-going students become members of Netaji Subhas College Alumni Association and they are provided with associated membership based on their year of graduation. The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

"The vision of the college is to bring social change by educating the ruler youth there by incorporating economic progress."

We Guarantee equal opportunity in education regardless to gender, caste, marital status, colour, religion, nationality, origin and disability thereby improving the lives of individuals in this ever changing complex global society.

Mission

The Mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills together with imbining the desired values in the minds of students thus enabling them to be the enterprising and worthy citizen of our country. We inspire our students to learn & completely develop themselves intellectually, physically & emotionally.

Netaji Subhas College inspires, prepares & empowers student to succeed in a changing world

Motto: Vidya Dadati Vinayam Netaji Subhas College is committed to the pursuit of excellence which is reflected in its curricular, cocurricular, and extra-curricular programmes. The programmes are augmented by internships, educational tours, field trips, student/faculty-exchange etc. Parents, teachers, students and other stakeholders contribute through a formal feedback mechanism for curricular enrichment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College has a decentralized administration, provides complete transparency in the decision making process.

- The governing body has given powers to the principal to take decision in Academic and Co-curricular activities.
- The governing body meets at regular intervals and monitors the activities of the institute.
- The Principal conducts regular meetings with the programme coordinators and discuss the activities of the department.
- Faculty members participate in the management process as they are part of the College Council.
- Every committee has the freedom to prepare its plan and decide implementation strategies.
- The college committees are responsible for admission, time table, examination, welfare of students and organization of extension activities; prepare the working strategy for the effective functioning of the college.
- Under the guidance of the Management, Principal constitutes different Committees for the successful operation of the institution.

Case Study

IQAC members of the college decided to organize a National Webinar, online guest lecture which was forwarded to the Research committee of the college after getting it sanctioned from the college governing body. This seminar intended to provide some guidance on new challenges by inviting speakers that could share their thoughts and experiences and discuss the issues with Webinar participants' .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-Fi capacity increased 20MBPS to 100MPBS, purchase computer, networking revamped, 2 water harvesting tank develop, 2 Summersiver motor pump purchase, more than 200 plantation done in college . Many of the classrooms have been made ICT enabled, bringing to fore the technological advancements in teaching-learning. Given training to teacher and student to interactive and efficient way use technology for teaching -learning process. Organize webinar and guest lecture for better development student and teacher. Per day twice in day college sanitize, hand Sanitizer, Infrared Thermometer available in sufficient manner all covid -19 situation handle by covid-19 committee in our organization.

The main strategy and plan made in this year to given higher quality online education to our student and protect students and teachers by covid-19 pandamic.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

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The Principal plays a major role between the management, staff and the student. The faculties and students can present their views and ideas to the management at any time. Administrative setup, appointment and service rules, procedures perform following manner brief detail given below uploaded file.

1. Administrative Setup
2. Service Rules
3. Procedures for Recruitment
4. Procedures for Promotion
5. Grievance Redress Mechanism
6. Student's suggestion Box
7. Student Council
8. Open Discussion with employees
9. Placement Cell
10. Alumni Association

11. College Committees

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.nspecollege.in/organogram1.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S.No. Staff Welfare Measures 1 Loan facilities without interest for teaching and non teaching staff also PF, ESI. 2 Free transportation facilities for teaching and non teaching staff 3 Casual Leave(CL) 4 Emergency Leave(XL) 5 Earned Leave(EL) 6 Permission for Flexible Hours for faculty 7 Vacation for Teaching and non-teaching staff 8 Financial support for teaching faculties to attend conferences, workshops, publish research paper etc., 9 Fees concession in colleges for the employees Family

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Quality teaching is imperative for improving student outcomes and achievements. The organization has well designed performance appraisal system. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty

members. The Performance is assessed by Faculty and Staff at the end of academic year. The applications are then evaluated by respective Programme Coordinators and Principal. The system inspires faculty which boosts professional knowledge and growth. The faculty appraisal is provided by considering the following parameters:

1. Academic performance 2. Publications in Journals 3. Publications in Conferences 4. Seminars 5. Workshops 6. Faculty Development Programs 7. Consultancy Activities 8. Student development 9. Department Activity 10. Inter-department Activity 11. Outreach(External Resource Person) 12. Online/ Hands-on Courses certification 13. Industrial visits organized for students 14. Internship arranged

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, Institution conduct internal and external financial audit regularly. The accounts are checked regularly. Therefore there is a provision for both Internal and External Audit mechanism. Internal Audit College accountant prepares income expenditure sheet under the guidance of the principal financial committee of the College every month. This is then sent to the Provincial where it is checked by the Netaji Subhash College Society's Chartered Accountant. Along with it a stock register is also maintained which has all the information regarding any purchase made in the College and is audited by the management. The budget of independent units like the ,Alumni and Career Oriented Programmes are audited separately. Each Department maintains a stock register which includes the records of all kinds of purchases done by the department. The auditing of the stock register of each department is done by the teachers. External Audit College has hired the services of a highly proficient Chartered Accountant firm for the external audit of the accounts.

The last audit was done in 2021. . Every year audit report show in our college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The predominant source of funds for the institution are from 1. Students fees (Tuition, College, Hostel, Transportation etc.) 2. FDR Invest 3. Funds from Society and Promoters

Proper utilization of financial resources is planned at the beginning of every financial year.

1. Salaries 2. Departmental Budget 3. Infrastructure 4. Maintenance etc., 5. Administrative expenses 6. Cultural & Co-curricular activities 7. Promotional activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation and institutionalization the college has established the Internal Quality Assurance Cell on 2013. Since then, it has been performing the following tasks on a regular basis:-

- Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
- Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
- Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box located in the College or through email to the Coordinator, IQAC or direct meeting.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- Annual Quality Assurance Report (AQAR)
- Self-Study Reports of various accreditation bodies (ISO 9001, UGC 12b, NAAC)
- Academic audit
- Stakeholder's feedback
- Process Performance & Conformity
- Action Taken Reports
- New Program and Class

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There are many Incremental improvements, initiated by IQAC, after first cycle of NAAC.

Implementation of Teaching-Learning Reforms: The outbreak of COVID pandemic facilitated a ICT-powered classroom.

- All classes were taken on WebEx, Google Meet and ZOOM Microsoft Teams during the COVID lockdown.
- Study materials were uploaded on whatsapp Group, Google Classroom. This interface allows teachers to upload recorded lectures, assign quizzes and assignments.

Internal Assessment

Some of the major point according through college assessment the students.

- Internal assessment is set and marked by the college (i.e. teachers).
- Regular class test, Pre-university examinations, unit wise evaluation, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students.
- Heads of the departments make the student well aware of the methods of internal assessment.
- Students are made aware of scheme of internal assessment and schedules well in advance.
- For every subject, respective faculty prepares question bank that covers maximum number of questions from each unit, covering all the topics.
- Re- test is arranged for absentees during the test due to some genuine reasons.
- Remedial classes are arranged for the students with unsatisfactory performance.
- Students are also assessed on the basis of their

participation in academic and non-academic activities.

- Mock viva-voce is done to keep track on the improvement of the students.
- Students get the marks and feedback regarding the assessment.
- Student's performance in weekly tests, monthly tests, behaviour are taken into account besides assignments and project work while calculating the internal marks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nspecollege.in/m20-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is gender friendly since its inception. College

believes in the equality of every individual irrespective of the gender.

a) Safety and Security :

- CCTV cameras have been fixed in the prominent places like Play Ground, Lab, campus building and common places.
- Statutory committees like Anti-Sexual harassment committee, Women Welfare and Empowerment Committee, Grievance Redressal committee comprising of female faculty members is constituted and is working effectively.
- Anti-ragging committee takes in stake of ragging incidents, if any regularly.
- Suggestion/complaint boxes are made available at defined locations for the students and faculties to drop in their cause of concern in the form of a written complaint.

Counselling:

- College has a well-defined student counselling system. Each student is allotted with a particular faculty member who will be his/her counselling till the end of his/her course.
- Each faculty has 20 to 25 students to mentoring. This improves the relationship between student and the mentor and helps the mentor to know the overall personality of each student.
- Students meet their mentors for any grievances- regarding gender related issues if any, personal problems, general issues, lack of facilities, academics etc.
- A Student welfare and counselling committee is constituted to monitor the student counselling process.

c) Common Room

- Common rooms for girls are provided in the institute. All required facilities to relax are provided in the common rooms .

d) Any other relevant information

- College has facilitated a sanitary vending machine in the girls refresh room to ensure the health and hygiene of female students.

File Description	Documents
Annual gender sensitization action plan	https://www.nspecollege.in/7.1.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nspecollege.in/7.1.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- **Wooden scraps found on campus are reused in mending damaged furniture.**
- **As the college follows the plastic free culture, it consistently works upon minimizing the use of plastic in the campus.**
- **The college NCC and the cleanliness committees keep a keen note of maintenance of cleanliness**

Liquid waste management

- **The impure waste water from RO system is used for cleaning and watering the plants.**
- **The drainage system is underground, and there is no open sewage or sewerage system on campus.**

Biomedical waste management

- College does not run any course that would generate biomedical waste. Therefore, the management of biomedical waste is not needed in our institution.

E-waste management:

- The e-waste generated in the Institute are collected together from all departments and handed over to an external e-waste recycling agency.

Waste recycling system

- The institution has three vermin compost pit units of the size 4 x 4 feet. All the bio degradable horticulture waste like the tree droppings (dry leaves), Tiffin waste of the staff members and the students, waste from the canteen kitchen etc. is disposed and in turn this provides organic manure to our gardening unit that increases the fertility of the soil.

Hazardous chemicals and radioactive waste management

- The college does not run any course that would generate such chemical waste.
- The college also has identified radiation absorbing indoor plants and placed them in the radiation prone areas of the college like computer labs and offices like Cactus, Areca palm, Aloe-vera, Rubber plant.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute provides an eminent inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day for celebrated every year with full vigor. Students organize the teachers' day every year in the College campus to felicitate the teachers and also to show their

gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishna.

College celebrates 'Hindi Diwas' every year to promote Hindi language, as it is the representative of the ancient heritage of Indian subcontinent. All of our teachers maintain a bilingual teaching learning method as the students admitted in all the streams fall under both Hindi and English medium backgrounds. The Library also contains a justified proportion of Hindi and English medium books, so that no student faces barrier of any language as medium of instruction. All activities of the college including the annual function of the college also serve as a platform for bringing cohesiveness in the social atmosphere of the college. Generally the program displays all the diverse cultural aspects of our country.

The cultural and sports committee of the college aims to plan and conduct activities that touch various diverse backgrounds of the students. This encourages students to explore the multicultural nature of the country. Few of the examples are Poster, Mehendi, Cooking Competition, Holi Celebration etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day is celebrated on 26th Nov every year.

Swachh Bharat Abhiyaan: College has organized a number of activities to contribute in Swachh Bharat Abhiyaan. Cadets of College NSS and Student also work consistently for creating awareness for maintaining cleanliness in the surrounding areas.

Painting Competition: College organizes poster making competition

on various themes to create social awareness. Students come up with variety of reflections on the concurrent issues and exhibit their views on the same. This serves as a perfect platform for expression of their hidden feelings and emotions on national and international issues.

Village Awareness and Health Checkup Camp: Cadets of College NSS, Students of all course and Local Health Centre Support organizes Village Awareness and Health Checkup camp every year to develop a sense of social belongingness. Activities as 'Prabhat Feri', 'Awareness of Cleanliness', 'Social awareness for cleanliness', village people general health checkup and 'Cultural performances' are planned and executed.

In this year our college also organize covid-19 vaccination camp for teacher student and village peoples.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution strongly believes that the key to change lies in the hands of the young minds of the country. Harmony, Secularism and National Pride are the top most values that are needed to be inculcated in this generation.

1. International Day of Yoga: 2. Teachers' day

3. Independence Day (15th August) is celebrated in the College campus with patriotic mood. Students participate in various programs withholding the love for the nation.

4. Gandhi Jayanti (2nd October) : Gandhi Jayanti is celebrated in a multi dimensional manner. College conducts cleanliness drives, poster making competitions, public awareness rally near village,. 5. Republic Day(26th January) is celebrated with involvement of the students. Students participate in cultural activities and commemorate the contribution of our patrons.

6. International Women's Day (8th March) -

7. NSS Day (24 November)

8. Hindi Diwas

9. Khel Diwas(29 August)- Sports Department of our college organises various sports and games for students.

10. Indian Constitution. Similarly constitution day is celebrated on 26th Nov every year.

11. Netaji Subhash Chandra Bose Birth anniversaries -every year

organize in 23 January in which college student and professor give speech about Subhash Chandra Bose life there straggles for freedom india and there study ,quality, personality .

12 Swami Vivekananda Birth anniversaries

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Regular Meeting Taking for effective implementation of ICT teaching Learning process.

Objectives of the Practice:

To improve quality, productivity and the total performance of the organization using ICT.

The Context:COVID-19 pandemic had Teaching learning process was happening through online classes.

The Practice:

The Principal, Head of Department, Professors who are handling course of the each of the class and the students for the meeting IQAC Head informs students.

Evidence of Success:

Due to Regular Meeting,in our Bped course 10 of 10 student took meritorious position in university .In BCA course one student took 6th position in university and stay all course result 100%.

2. Title of the Practice:

Online Webinar & Guest Lecture in Lockdown

Objectives of the Practice:

Usually in the College, activities like seminars, guest lecture, workshop etc. were regularly conducted in pandemic situation.

The Context:

COVID-19 pandemic had Teaching learning process was happening through online classes.

The Practice:

College has organized various webinar and guest lectures in online mode detail given below link.

Evidence of Success:

1. Received details information related to subjects.
2. Students related to the subject of education got various new tools and technique information of education.
3. Knowledge of new skills related to sports in the field of physical education.
4. Computer science students got training in website development and installation.
5. Being organized online and webinars related to yoga has been beneficial for students and teachers in the situation of covid-19.

Note:-Detail Given Below Link.

File Description	Documents
Best practices in the Institutional website	www.nspecollege.in/bestpractice1.docx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"The college is to bring Social change by educating the ruler youth there by incorporating economic progress"

With this view our college has its own mission statement accordingly we always try to function enhance quality of ruler area student. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. Our College Staff recognize their talent and encourage them to participate in national and state level sports and to get their place in merit list at university level. Under this college initiative year 2020-21, Bped course 10 of 10 student took meritorious position in university .In BCA course one student took 6th position in university and stay all course result 100%.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To initiate the procedure for overall online education and create academic calendar according online education.
2. To increase research publications indexed journals.
3. To encourage students to join Ad-hoc training programs.
4. Organize department wise webinar, seminar.
5. To develop building structure of our college.
6. Encourage teacher to developing online module all subject for student learning.
7. Strengthening the support for students for cultural and sports activities.

8.Improvement in ICT enabled infrastructure.

NAAC